



**DEPARTMENT OF PLANNING & DEVELOPMENT
PUBLIC SERVICE BUILDING**

210 S.W. 2nd Street
Newport, OR 97365
(541) 265-4195
Fax (541) 265-6945

MECHANICAL PERMIT APPLICATION

FOR DEPARTMENT USE ONLY

Permit No.:	_____
No.:	_____
Date Issued:	_____
Issued By:	_____
R#	_____
CK#	_____
CASH	_____

OWNER _____ MAILING ADDRESS _____ PHONE _____

CONTRACTOR _____ MAILING ADDRESS _____ PHONE _____ LICENSE NO. _____

DIRECTIONS _____

JOB LOCATION _____

USE OF BUILDING ☐ ☐ ☐ ☐

CLASS OF WORK NEW ADDITION ALTERATION REPAIR

DESCRIBE WORK _____

INSTALLATION APPROVAL		TYPE OF FUEL: <input type="checkbox"/> ELEC. <input type="checkbox"/> OIL <input type="checkbox"/> NAT. GAS <input type="checkbox"/> LPG			
INSPECTOR:	DATE:	PERMIT FEES			
INSTALLATION NOTES:		ITEM	NO.	FEE	AMOUNT
APPROVED FOR ISSUANCE BY: _____ NOTICE THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 180 DAYS, OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF 180 DAYS AT ANY TIME AFTER WORK IS COMMENCED. I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAWS REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.		FOR ISSUANCE OF PERMIT	1	\$15.00	\$15.00
		For Issuance of Supplemental Permit		\$4.00	
		New Install. Less Than 100,000 BTU		\$7.50	
		New Install. More Than 100,000 BTU		\$9.00	
		New Install. Floor Furnace		\$7.50	
		New Install. Suspended Heater/Unit Heater		\$7.50	
		Install. Appliance Vent (Water Heater)		\$4.00	
		Vent Boiler/Compr. 3hp, 100,000 BTU		\$6.00	
		Vent Boiler/Compr. 15hp, 500,000 BTU		\$11.00	
		Vent Boiler/Compr. 30hp, 1,000,000 BTU		\$15.00	
		Vent Boiler/Compr. 50hp, 1,750,000 BTU		\$22.50	
		Vent Boiler/Compr. over 50hp, 1,750,000 BTU		\$37.50	
		Air Handling Unit to 10,000 cu.ft.		\$6.00	
		Air Handling Unit over 10,000 cu.ft.		\$9.00	
		Evaporative Cooler		\$6.00	
		Exhaust Fan, Residential		\$4.00	
		Hood and Exhaust, Commercial		\$6.00	
		Ventilation System, Commercial		\$6.00	
		Hood Installation		\$6.00	
		Domestic Type Incinerator and Wood Stove		\$6.00	
Commercial or Industrial Incinerator		\$36.00			
Gas Connection, Four or Less		\$3.00			
Gas Connection, More Than Four (per outlet)		\$0.75			
Regulated Appliances Not Covered Above		\$6.00			
Special Inspection (2 hour / minimum)		\$30.00			
		FEE:			
		12% STATE SURCHARGE:			
		PLAN REVIEW:			
SIGNATURE OF CONTRACTOR, OWNER, OR AUTHORIZED AGENT _____		TOTAL:			